

NORTH KITSAP SCHOOLS FOUNDATION BOARD OF TRUSTEES APPLICATION

Founded in 2002, the North Kitsap Schools Foundation's (NKSF) purpose is to support the academic success of all North Kitsap School District students with educational resources not funded by the state education budget. We operate separately from the school district with private contributions, but our goals are aligned with district priorities. The foundation's annual grants enrich instruction in all academic subjects and programs, and strive to overcome barriers to learning so education is inclusive and innovative for all students. The North Kitsap Schools Foundation is proud to combine financial resources from the community, including those of individuals, school employees, local businesses, tribes and service clubs, to fund exciting and innovative learning opportunities for district students to achieve their academic and personal goals.

The board of trustees is both a working and a governing board. Trustees are not compensated for their service. Members of the board organize and manage multiple fundraisers throughout the year that are directed at all segments of the community and are carried out through multiple channels. Personal contact with potential donors is considered a vital element in successful fundraising. Under the leadership of the grants program director, trustees meet annually in October to review all grant applications and select those to be awarded a grant. The foundation hosts its Celebration of Education event in November to announce the grant awards and to recognize the teacher recipients.

EXPECTATIONS OF NORTH KITSAP SCHOOLS FOUNDATION BOARD MEMBERS

- Serve a minimum of one 2 year term
- Serve as an advocate for NKSF in the community
- Attend 11 monthly board meetings per year (2nd Monday evenings)
- Make a personally meaningful financial contribution
- Cultivate and maintain ongoing relationships with donors
- Promote the foundation to contacts within your circle of influence
- Actively participate in fundraising efforts
- Exercise integrity and confidentiality in dealings with the board and the community
- Contribute to sustaining the organization by recruiting volunteers and board members
- Take a leadership role in at least one of these foundation activities:
 - hold a foundation office
 - Celebration of Education – event planning and support
 - donor stewardship - assist Donor Relations Director
 - Grants Program Director – manage grant application process and follow-up
 - Grant impact reporting – coordinate grant visits and photo opportunities

- website maintenance – periodic refreshing/updating of content
- communications – create digital and print communications
- chair a fundraising program
 - Dine Out for NK Schools
 - Business Honor Roll
 - Kitsap Great Give
 - NKSD employee payroll deduction
 - Online sustaining donors
 - Fall Appeal
 - Alumni Giving
- volunteer development – recruit volunteers and board members
- grant writing for local opportunities
- database maintenance of donors and contact lists

You are welcome to attend a regular board meeting. A trustee orientation to NKSF programs and operations will be scheduled for a mutually convenient time to fully describe foundation activities and opportunities.

THANK YOU FOR YOUR INTEREST IN JOINING THE NORTH KITSAP SCHOOLS FOUNDATION!